



Bangabandhu Sheikh Mujibur Rahman Maritime University

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REF: BSMRMU/REG-306/19/2356

Date: 04 September 2019



Office Order (Tour/Visit Abroad)-43/2019

The Authority of the Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Md. Mostafizur Rahman, (Passport No: BW 0448080), Driver, Ex-Bangladesh leave for 30 (thirty) days with effect from 28 August 2019 to 26 September 2019 or the date of commencement of journey for his personal visit to India. This permission is granted under the following terms and conditions:

- (a) 21 (twenty one) days will be treated as Earned Leave on average pay and 09 (nine) days will be treated as without pay leave;
- (b) During this, his salary will be paid in Bangladeshi currency as in the usual manner;
- (c) Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard;
- (d) After returning home, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.

By the Order of Vice-Chancellor

Md. Osman Harun-Or-Rashid
Assistant Registrar, Establishment
(Addl. Charge)

Registrar

Distribution (Not According to Seniority):

Internal:

1. Vice-Chancellor, BSMRMU.
2. Treasurer, BSMRMU.
3. Registrar, BSMRMU.
4. Director, Finance & Accounts, BSMRMU.
5. IT Officer, BSMRMU (With request to upload to the website).
6. Additional Registrar, MT Pool, BSMRMU.
7. Office file/Personal file.

External:

1. Director General, Passport and Immigration, Dhaka, Bangladesh.
2. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
3. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.