



# Bangabandhu Sheikh Mujibur Rahman Maritime University

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REF: BSMRMU/REG-306/19/2642

Date: 02 October 2019



## Office Order (Tour/Visit Abroad)-47/2019

The Authority of the Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh is pleased to grant Dr. Md. Morshedul Alam (Passport No: EB0452596), Assistant Professor, Ex-Bangladesh leave for 10 (Ten) days with effect from 04 October 2019 to 13 October 2019 for personal visit in Japan. This permission is granted under the following terms and conditions:

- 02 (two) days will be treated as Earned Leave on average pay and 08 (eight) days will be treated as without pay leave;
- During this, his salary will be paid in Bangladeshi currency as in the usual manner;
- Bangabandhu Sheikh Mujibur Rahman Maritime University, Bangladesh or Government of the People's Republic of Bangladesh will have no financial liability in this regard;
- After returning home, he must submit a joining letter to BSMRMU immediately on the due date as per usual norms/practice.

By the Order of Vice-Chancellor

Md. Osman Harun-Or-Rashid  
Assistant Registrar, Establishment  
(Addl. Charge)  
for Registrar

Distribution (Not According to Seniority):

**Internal:**

1. Vice-Chancellor, BSMRMU.
2. Treasurer, BSMRMU.
3. Director, Finance & Accounts, BSMRMU.
4. Controller of Examinations, BSMRMU.
5. IT Officer, BSMRMU (With request to upload to the website).
6. Office file/Personal file.

**External:**

1. Director General, Passport and Immigration, Dhaka, Bangladesh.
2. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
3. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.